

**1. Job Title: IT PROJECT OFFICER – CODESPA
Project Management Department**

Employment Status: Project-Based

Basic Function:

Performs supervision/ monitoring of the required software development of the CODESPA program; ensures compliance to the funder-specific covenants/ agreements related to IT commitments of the program.

Minimum Requirements:

Education : Graduate of IT related course

Skills : Software design and development, Project Documentation

Personality Requirement: Pro-active, articulate, honest, output-oriented, team player and can work with minimum supervision

Others: At least three (3) years relevant IT experience

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